

**Lassen Pines Mutual Water Co.  
9367 Mountain Meadow Road  
Shingletown, CA 96088**

**AGENDA**

**Date:** April 20, 2024

**Time:** 1:00 pm

**Re:** Annual Membership Meeting

**Location:** Shingletown Volunteer Fire Dept.  
31990 CA-44 Van Stellman Hall  
Shingletown, CA 96088

**Meeting Rules**

No audio or video recording allowed by members or directors other than for preparation of the minutes. The President of the board has the authority to allow members to interact briefly if it is so given outside of the forum. If members become disruptive they may be expelled from the meeting and/or fined.

Parties with a disability as provided by American Disabilities Act who require special accommodations or aides in order to participate in the public meeting should make the request to the LPMWC office at least 48 hours prior to the meeting.

**1. Opening Business**

- 1.1 Call to Order - Don Bickel, Chairman of the Board
- 1.2 Establish Quorum - Amy Barker, Secretary
- 1.3 Pledge of Allegiance - Kim Walters, Governing Board Member
- 1.4 Welcome Statement - Don Bickel, Chairman of the Board
- 1.5 Invitation from the Board to the Members - Open House to see the changes to the water operations plant
- 1.6 Introduction of Board Members, Water Operators, and Business Manager

**2. Items of Action**

- 2.1 ACTION: Approval of agenda
- 2.2 ACTION: Secretary report: Read [Annual Meeting Minutes](#) from May 2023. Approval of minutes.

**3. Board Member Comments and Reports**

These comment sessions are for information and reporting purposes only. Board action cannot be taken. If it becomes apparent that action is necessary or desired, the matter(s) will be scheduled on subsequent Board agenda.

- 3.1 REPORT: Office Manager Report, Barb March
  - Annual Budget

- CPA Reviewed Financial Statements
  - Insurance
  - Property Taxes
  - Filters and other supplies
  - Grant funds and close out reports
  - Capital improvements and emergencies fund
  - Current employees/Water Operator
- 3.2 REPORT: Chairman of the Board, Don Bickel
- Banking Update
- 3.3 REPORT: Water Operator, Mike Lafkas
- Annual Water Report-posted on website
  - Consumer Confidence Report

#### **4. Public Comments**

This time is set for members of the public to address the Board on matters not on the agenda. If your comments concern an item noted on the regular agenda, please address the Board after that item is open for public comments. By law, the Board of Directors cannot discuss or make decisions on matters not on the agenda. Each member is allocated (3) to (5) minutes to speak.

- 4.1 Reading of Member's Correspondence, if any
- 4.2 Questions for the General Membership

#### **5. Executive Session**

Nothing at this time

#### **6. Adjournment**

